

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE/UA/C:

AGENCY NAME:

ORGANIZATION TYPE:

REGION:

ADDRESS:

CONTACT PERSON:

DESIGNATION:

EMAIL:

CONTACT NUMBER:

INTRODUCTION: This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

REMARKS:

- The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps-philgeps.gov.ph).
- All information must be provided accurately.
- To fill-out, find the item in the "List of Items - 1" tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form "Item Description". You may also use the "List of Items - 2" then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the "Specification" column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
- Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://shorturl.at/adeq0>
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.
- The APP-CSE for FY 2025 must be submitted on or before July 31, 2024.

No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	-	Printer (LX310)	Dot Matrix	unit			1	1	15,000.00				1	1	15,000.00				0	0.00	1	1	15,000.00	3	15,000.00	45,000.00	
2	-	PVC clean out 4"	4" - dia	pcs.	150	150	150	450	31,500.00	150	150	150	450	31,500.00	150	150	150	450	31,500.00	150	150	150	450	31,500.00	1800	70.00	126,000.00
3	-	Money Detector	Scanner	unit			1	1	500.00				1	1	500.00				1	500.00	1	1	500.00	4	500.00	2,000.00	
4	-	Archfile (Vertical)	Long	pcs.	7	13	3	23	2,990.00	7	13	3	23	2,990.00	7	13	3	23	2,990.00	7	13	3	23	2,990.00	92	130.00	11,960.00
5	-	Columnar Book	2 columns	pcs.				0	0.00				0	0.00				0	0.00			1	1	70.00	1	70.00	70.00
6	-	Columnar Book	3 columns	pcs.				0	0.00				0	0.00				0	0.00			1	1	80.00	1	80.00	80.00
7	-	Columnar Book	5 columns	pcs.				0	0.00				0	0.00				0	0.00			2	2	180.00	2	360.00	180.00
8	-	Ribbon / Spool LX310	for refill	pcs.	6	6	6	18	630.00	6	6	6	18	630.00	6	6	6	18	630.00	6	6	6	18	630.00	72	35.00	2,520.00
9	-	Accountable Forms No. 51C	receipts	sets	250	250	250	750	75,000.00	300	300	300	900	90,000.00	300	300	300	900	90,000.00	350	350	350	1050	105,000.00	3600	100.00	360,000.00
10	-	Tile Adhesive	cement like	bags	4	4	4	12	2,640.00	4	4	4	12	2,640.00	4	4	4	12	2,640.00	4	4	4	12	2,640.00	48	220.00	10,560.00
11	-	Cutting Disc (for tiles)	4" - dia	pcs.	5	5	5	15	450.00	5	5	5	15	450.00	5	5	5	15	450.00	5	5	5	15	450.00	60	30.00	1,800.00
12	-	Concrete Coring Machine	For Maintenance	unit			1	1	15,000.00				0	0.00	1	1	1	15,000.00				0	0.00	2	15,000.00	30,000.00	
13	-	Concrete Coring Machine (drillbit)	Long Drillbit	pcs.			1	1	7,000.00				0	0.00	1	1	1	7,000.00				0	0.00	2	7,000.00	14,000.00	
14	-	Electric Grinder Machine	1000 watts and up	unit			1	1	2,000.00				0	0.00	1	1	1	2,000.00				0	0.00	2	2,000.00	4,000.00	
15	-	Electric Hand Drill Machine	1000 watts and up	unit				0	0.00			1	1	2,000.00			0	0.00			1	1	1	2,000.00	2	2,000.00	4,000.00
16	-	Back Light	compatible	pcs.	8			8	1,600.00	4			4	800.00	8			8	1,600.00	4			4	800.00	24	200.00	4,800.00
17	-	Battery	For motorcycle	unit	3	3		6	6,000.00				0	0.00	2	3		5	5,000.00				0	0.00	11	11,000.00	
18	-	Brake Cable	For motorcycle	pcs.	7	4	1	12	2,400.00	2	1	1	4	800.00	7	4	1	12	2,400.00	2	1	1	4	800.00	32	200.00	6,400.00
19	-	Break, front Lining	For motorcycle	pc.	6			6	1,200.00	1			1	200.00	5			5	1,000.00	1			1	200.00	13	200.00	2,600.00
20	-	Brake hub, front	For motorcycle	pc.	4	2	2	8	4,000.00	3	2	2	7	3,500.00	2	2	2	6	3,000.00	3	2	2	7	3,500.00	28	500.00	14,000.00
21	-	Brake hub, rear	For motorcycle	pc.	4	2	2	8	1,600.00	3	2	2	7	1,400.00	2	2	2	6	1,200.00	3	2	2	7	1,400.00	28	200.00	5,600.00
22	-	Brake, rear Lining	For motorcycle	pc.	4	2	2	8	1,600.00	2	2	2	6	1,200.00	4	2	2	8	1,600.00	3	2	2	7	1,400.00	29	200.00	5,800.00
23	-	Chain	For motorcycle	pc.	3		2	5	1,500.00	2		2	4	1,200.00	4		2	6	1,800.00	3		2	5	1,500.00	20	300.00	6,000.00
24	-	Clutch Cable	For motorcycle	pcs.	3		1	4	800.00	3		1	4	800.00	3		1	4	800.00	3		1	4	800.00	16	200.00	3,200.00
25	-	Head Light Bulb	For motorcycle	pcs.	8			8	1,600.00	8			8	1,600.00	8			8	1,600.00	8			8	1,600.00	32	200.00	6,400.00
26	-	Horn	For motorcycle	pc.	5			5	1,500.00				0	0.00				0	0.00				0	0.00	5	300.00	1,500.00
27	-	Seal Cover	For motorcycle	pcs.	6			6	4,800.00				0	0.00	4	3		7	5,600.00				0	0.00	13	800.00	10,400.00
28	-	Signal Light	For motorcycle	pcs.	8			8	2,400.00				0	0.00	8			8	2,400.00				0	0.00	16	300.00	4,800.00
29	-	Spokes (rayol)	For motorcycle	pcs.	10	3		13	6,500.00	2			2	1,000.00	10	3		13	6,500.00	2			2	1,000.00	30	500.00	15,000.00
30	-	Sprocket, front	For motorcycle	pcs.	6	3	1	10	4,000.00				0	0.00	6	3	1	10	4,000.00	1		1	2	800.00	22	400.00	8,800.00
31	-	Sprocket, rear	For motorcycle	pcs.	6		1	7	2,800.00	2			2	800.00	6			6	2,400.00	2		1	3	1,200.00	18	400.00	7,200.00
32	-	Tire, interior	For motorcycle	pcs.	6	5	2	13	2,600.00	2	2	1	5	1,000.00	6	5	2	13	2,600.00	2	2	2	6	1,200.00	37	200.00	7,400.00
33	-	Tire, front	For motorcycle	pcs.	7	3		10	10,000.00	2			2	2,000.00	2	4		6	6,000.00	4			4	4,000.00	22	1,000.00	22,000.00
34	-	Tire, rear	For motorcycle	pcs.	7	3		10	15,000.00	2			2	3,000.00	2	4		6	9,000.00	4			4	6,000.00	22	1,500.00	33,000.00
35	-	Motorcycle side car	For motorcycle	unit				0	0.00			1	1	20,000.00				0	0.00				0	0.00	1	20,000.00	20,000.00
36	-	Engine Oil for motorcycle	For motorcycle	bottle	11	13	10	34	9,520.00	11	9	10	30	8,400.00	11	13	10	34	9,520.00	11	9	10	30	8,400.00	128	288.00	35,840.00
37	-	Gasoline	Premium	liters	572	752	572	1896	123,240.00	572	752	572	1896	123,240.00	572	752	572	1896	123,240.00	572	752	572	1896	123,240.00	7584	65.00	492,960.00
38	-	Archfile (Horizontal)	Long	pcs.			15	15	1,950.00			15	15	1,950.00	10	5		15	1,950.00	10	5		15	1,950.00	60	130.00	7,800.00
39	-	Emergency Light	For Emergency purposes	unit				0	0.00			1	1	700.00				1	700.00			1	1	700.00	3	700.00	2,100.00
40	39111610	Flashlight	Rechargeable	unit		3		3	1,500.00				0	0.00	3			3	1,500.00				0	0.00	6	500.00	3,000.00
41	-	Hard Hat	White color	pcs.		4		4	1,200.00				0	0.00				0	0.00				0	0.00	4	300.00	1,200.00
42	-	Rain Boots	Heavy Duty	pair			3	3	3,000.00				0	0.00		7		7	7,000.00				0	0.00	10	1,000.00	10,000.00
43	-	Raincoat	Heavy Duty	pcs.		6		6	6,000.00				0	0.00	6	10		16	16,000.00				0	0.00	22	1,000.00	22,000.00
44	-	Rubber Gloves	heavy duty	box	2	2	2	6	2,400.00	10	2	2	14	5,600.00	10	2	2	14	5,600.00	10	2	2	14	5,600.00	48	400.00	19,200.00
45	-	Safety Vest	Very Visible	pcs.	4			4	2,000.00				0	0.00	4			4	2,000.00				0	0.00	8	500.00	4,000.00
46	-	Safety Warning Device	Very Visible	unit		5		5	5,000.00				0	0.00				0	0.00				0	0.00	10	1,000.00	10,000.00

No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
					Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount					
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																													
47	-	Adjustable Wrench 12"	heavy duty	pcs.	8	4		12	12,000.00					0	0.00		2		2	2,000.00			0	0.00	14	1,000.00	14,000.00		
48	-	Ball-Peen Hammer (Martilyo de-bola)	heavy duty	pcs.	11			11	5,500.00	3				3	1,500.00	3			3	1,500.00	3		3	1,500.00	20	500.00	10,000.00		
49	-	Chisel, Flat	heavy duty	pcs.	11	3	3	17	4,250.00	3	3	3		9	2,250.00	3	3	3	9	2,250.00	3	3	3	9	2,250.00	44	250.00	11,000.00	
50	-	Chisel, Pointed	heavy duty	pcs.	11	3	3	17	4,250.00	3	3	3		9	2,250.00	3	3	3	9	2,250.00	3	3	3	9	2,250.00	44	250.00	11,000.00	
51	-	Claw Hammer (Martilyo)	Heavy Duty	pcs.	8	3		11	5,500.00					0	0.00				0	0.00					0	0.00	11	500.00	5,500.00
52	-	Crowbar (Bareta)	Heavy Duty	pcs.	8	3		11	7,700.00					0	0.00				3	2,100.00					0	0.00	14	700.00	9,800.00
53	-	Pipe Wrench 8"	Heavy Duty	pcs.		2		2	1,000.00					0	0.00				2	2,000.00					0	0.00	4	500.00	2,000.00
54	-	Shovel (Pala)	Heavy Duty	pcs.	8	2		10	7,000.00					0	0.00				2	1,400.00					0	0.00	12	700.00	8,400.00
55	-	Steel Sledge Hammer 7000 gms (Maso)	Heavy Duty	pcs.	7		1	4	4,800.00	1		1		2	2,400.00	1		1	2	2,400.00	1		1		2	2,400.00	10	1,200.00	12,000.00
56	-	Trowel (Kubara)	Heavy Duty	pcs.	11	3	11	25	3,750.00	11	3	11		25	3,750.00	11	3	11	25	3,750.00	11	3	11	25	3,750.00	100	150.00	15,000.00	
57	-	Vice Grip 10"	Heavy Duty	pcs.		2		2	2,000.00					0	0.00				2	2,000.00					0	0.00	4	1,000.00	4,000.00
58	-	Motorcycle repair and maintenance	labor	hr	1	1	1	3	15,000.00	1	1	1		3	15,000.00	1	1	1	3	15,000.00	1	1	1		3	15,000.00	12	5,000.00	60,000.00
59	-	Load for calls and texts	load	hr	2	2	2	6	3,600.00	2	2	2		6	3,600.00	2	2	2	6	3,600.00	2	2	2		6	3,600.00	24	600.00	14,400.00
60	24113106	Tool box	Heavy Duty	pcs.	3			3	6,000.00	3				3	6,000.00				0	0.00					0	0.00	6	2,000.00	12,000.00
61	-	Drill bit (Chisel) for portable jack hamer	Heavy Duty	pcs.	3	3	3	9	3,600.00	3	3	3		9	3,600.00	3	3	3	9	3,600.00	3	3	3		9	3,600.00	36	400.00	14,400.00
62	-	Drill bit for portable jack hammer (SDS)	Heavy Duty	pcs.	3	3	3	9	4,500.00	3	3	3		9	4,500.00	3	3	3	9	4,500.00	3	3	3		9	4,500.00	36	500.00	18,000.00
63	-	Bucket with cover	Heavy Duty	pcs.	3			3	900.00					0	0.00				3	900.00					0	0.00	6	300.00	1,800.00
64	-	Copper Wire	roll	sq	2		2	3,000.00			2		2	3,000.00			2	2	2,000.00			2		2	3,000.00	8	1,500.00	12,000.00	
65	-	GI Plug ½	Galvanized Iron	pcs.	10	60	10	80	1,600.00	10	60	10		80	1,600.00	10	60	10	80	1,600.00	10	60	10		80	1,600.00	320	20.00	6,400.00
66	-	GI Plug ¾	Galvanized Iron	pcs.	10	20	10	40	1,000.00	10	20	10		40	1,000.00	10	20	10	40	1,000.00	10	20	10		40	1,000.00	160	25.00	4,000.00
67	-	GI Plug 1"	Galvanized Iron	pcs.	10	15	10	35	1,225.00	10	15	10		35	1,225.00	10	15	10	35	1,225.00	10	15	10		35	1,225.00	140	35.00	4,900.00
68	-	Lead Seal	Lead	sq	1	1	1	3	2,100.00	1	1	1		3	2,100.00	1	1	1	3	2,100.00	1	1	1		3	2,100.00	12	700.00	8,400.00
69	-	Meter Reading Device	POS	unit				0	0.00		1			1	35,000.00		1		1	35,000.00					0	0.00	2	35,000.00	70,000.00
70	43222609	Network Routers	Network Device	unit				0	0.00		1			1	3,000.00				0	0.00					0	0.00	1	3,000.00	3,000.00
71	-	Thermal Paper (57mm X 40mm)	Glossy White	roll	200	300	200	700	11,900.00	200	300	200		700	11,900.00	200	300	200	700	11,900.00	200	300	200		700	11,900.00	2800	17.60	47,600.00
72	-	Open Wrench 18"	Heavy Duty	pc.		2		2	1,000.00					0	0.00				0	0.00					0	0.00	2	500.00	1,000.00
73	-	Service Request and Maintenance Form	Commercial Forms	pads	30			30	4,800.00		30			30	4,800.00		30		30	4,800.00		30			30	4,800.00	120	160.00	19,200.00
74	-	Requition and issues slip	Commercial Forms	pads	10			10	1,000.00		10			10	1,000.00		10		10	1,000.00		10			10	1,000.00	40	100.00	4,000.00
75	-	Survey Form	Commercial Forms	pads	10			10	1,500.00		10			10	1,500.00		10		10	1,500.00		10			10	1,500.00	40	150.00	6,000.00
76	-	Water Service Contract	Commercial Forms	pads	10			10	1,500.00		10			10	1,500.00		10		10	1,500.00		10			10	1,500.00	40	150.00	6,000.00
77	-	Concessionaires Info Form	Commercial Forms	pads	10			10	1,000.00		10			10	1,000.00		10		10	1,000.00		10			10	1,000.00	40	100.00	4,000.00
78	-	Service App & Construct Order	Commercial Forms	pads	10			10	1,000.00		10			10	1,000.00		10		10	1,000.00		10			10	1,000.00	40	100.00	4,000.00
79	-	Application Form for Close/Disconnect	Commercial Forms	pads	10			10	1,500.00		10			10	1,500.00		10		10	1,500.00		10			10	1,500.00	40	150.00	6,000.00
80	-	Water Service Reconnection Form	Commercial Forms	pads	10			10	1,500.00		10			10	1,500.00		10		10	1,500.00		10			10	1,500.00	40	150.00	6,000.00
81	-	Filing rack	Steel	unit		4		4	1,000.00					0	0.00				0	0.00					0	0.00	4	250.00	1,000.00
82	-	Cork Board	For update	unit	1			1	500.00					0	0.00				0	0.00					0	0.00	1	500.00	500.00
83	-	Brass Ball Valve ½	Brass	pcs.	50	60	50	160	35,200.00	60	50	60		170	37,400.00	60	50	60	170	37,400.00	50	60	50		160	35,200.00	660	220.00	145,200.00
84	-	Brass Water Meter ½	Brass	pcs.	50	60	50	160	192,000.00	60	50	60		170	204,000.00	60	50	60	170	204,000.00	50	60	50		160	192,000.00	660	1,200.00	792,000.00
85	-	GI Bushing ¾x½	Galvanized Iron	pcs.	50	60	50	160	4,320.00	60	50	60		170	4,590.00	60	50	60	170	4,590.00	50	60	50		160	4,320.00	660	27.60	17,820.00
86	-	GI Elbow Reducer ¾x½	Galvanized Iron	pcs.	90	130	90	310	13,950.00	130	90	130		350	15,750.00	130	90	130	350	15,750.00	90	130	90		310	13,950.00	1320	45.00	59,400.00
87	-	GI Nipple ½x4	Galvanized Iron	pcs.	90	130	90	310	7,950.00	130	90	130		350	8,925.00	130	90	130	350	8,925.00	90	130	90		310	7,950.00	1320	25.50	33,660.00
88	-	GI Nipple ½x12	Galvanized Iron	pcs.	50	60	50	160	12,800.00	60	50	60		170	13,600.00	60	50	60	170	13,600.00	50	60	50		160	12,800.00	660	80.00	52,800.00
89	-	Plastic Female Elbow ½	Plastic	pcs.	90	130	90	310	12,400.00	130	90	130		350	14,000.00	130	90	130	350	14,000.00	90	130	90		310	12,400.00	1320	40.00	52,800.00
90	-	Plastic Male Elbow ½	Plastic	pcs.	50	60	50	160	6,400.00	60	50	60		170	6,800.00	60	50	60	170	6,800.00	50	60	50		160	6,400.00	660	40.00	26,400.00
91	-	Plastic Saddle Clamp 2x½	Plastic	pcs.	30	20	30	80	12,800.00	30	30	20		80	12,800.00	30	20	30	80	12,800.00	30	20	30		80	12,800.00	320	160.00	51,200.00
92	-	Plastic Saddle Clamp 2x¾	Plastic	pcs.	5	5	5	15	2,550.00	5	5	5		15	2,550.00	5	5	5	15	2,550.00	5	5	5		15	2,550.00	60	170.00	10,200.00
93	-	Plastic Saddle Clamp 2x1	Plastic	pcs.	3	3	3	9	1,620.00	3	3	3		9	1,620.00	3	3	3	9	1,620.00	3	3	3		9	1,620.00	36	180.00	6,480.00
94	-	Plastic Saddle Clamp 3x½	Plastic	pcs.	1	1	1	3	1,050.00	1	1	1		3	1,050.00	1	1	1	3	1,050.00	1	1	1		3	1,050.00	12	350.00	4,200.00
95	-	Plastic Saddle Clamp 3x1	Plastic	pcs.	1	1	1	3	1,200.00	1	1	1		3	1,200.00	1	1	1	3	1,200.00	1	1	1		3	1,200.00	12	400.00	4,800.00
96	-	Plastic Saddle Clamp 4x½	Plastic	pcs.	10	10	10	30	11,400.00	10	10	10		30	11,400.00	10	10	10	30	11,400.00	10	10	10</						

